

Shared Mailbox Access - Mobile Devices

Intro

The instructions below illustrate how to access a Shared Mailbox using a mobile device browser. Because mobile devices default to the light version of OWA, access to Shared Accounts can be accessed using the method identified below.

Instructions

1. Open the browser on the mobile device and enter mail.csulb.edu/shared mailbox email address (e.g. mail.csulb.edu/ITS-DesktopSupport@csulb.edu)

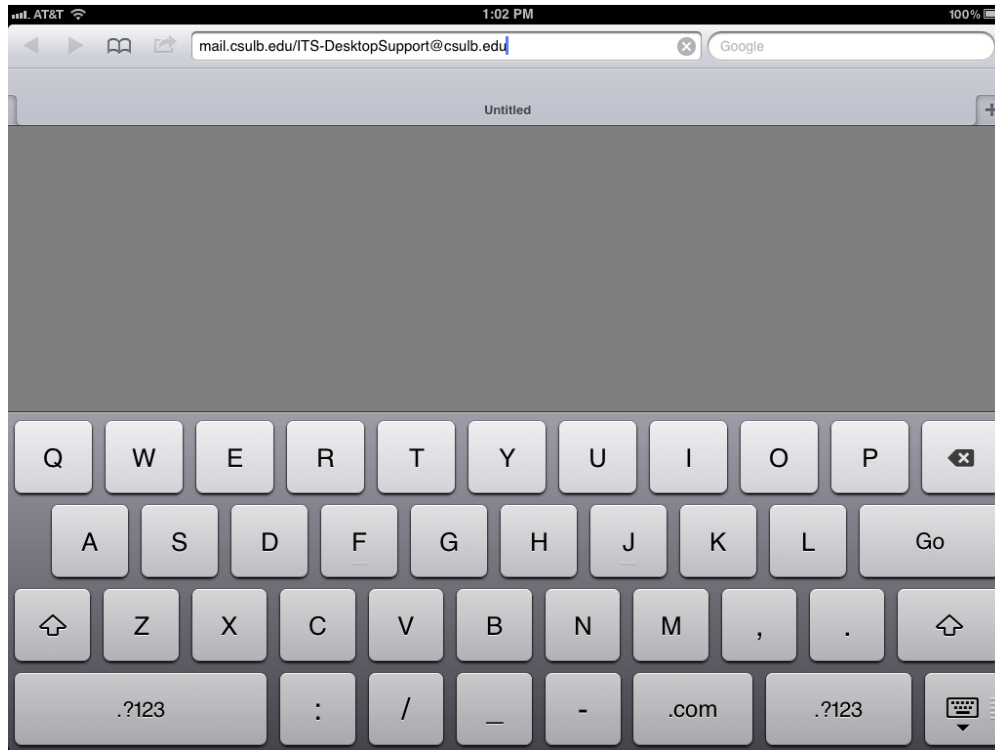


Figure 1: Safari browser with mail.csulb.edu/ITS-DesktopSupport@csulb.edu

2. Login as yourself when prompted.

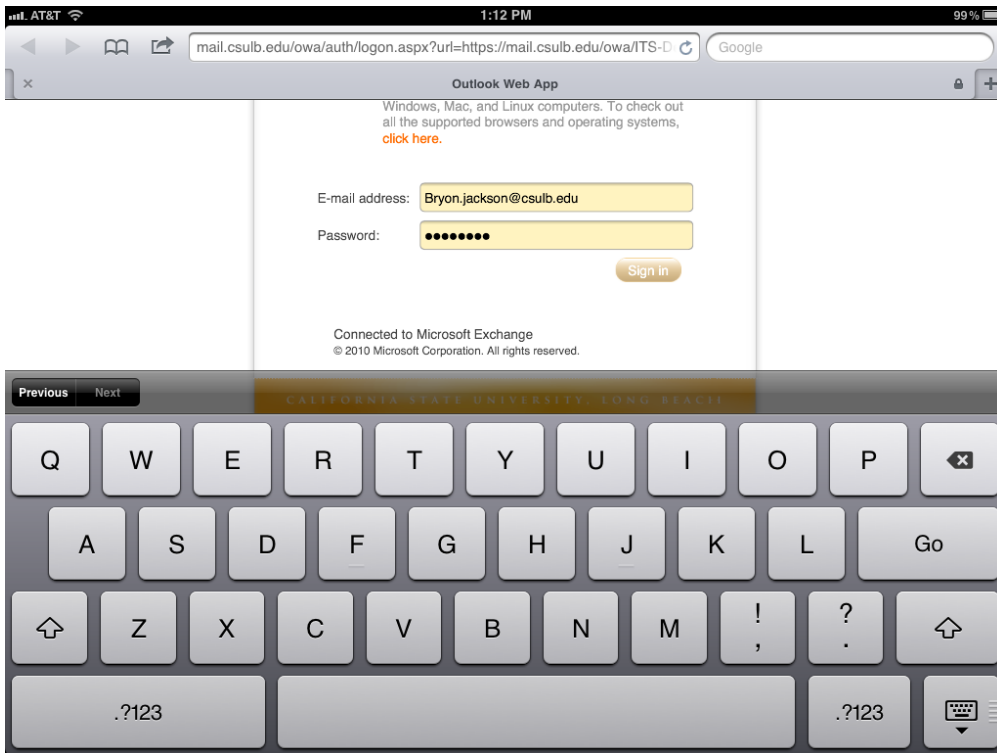


Figure 2: OWA login screen

3. Once you sign in, you'll be in the Shared Mailbox.

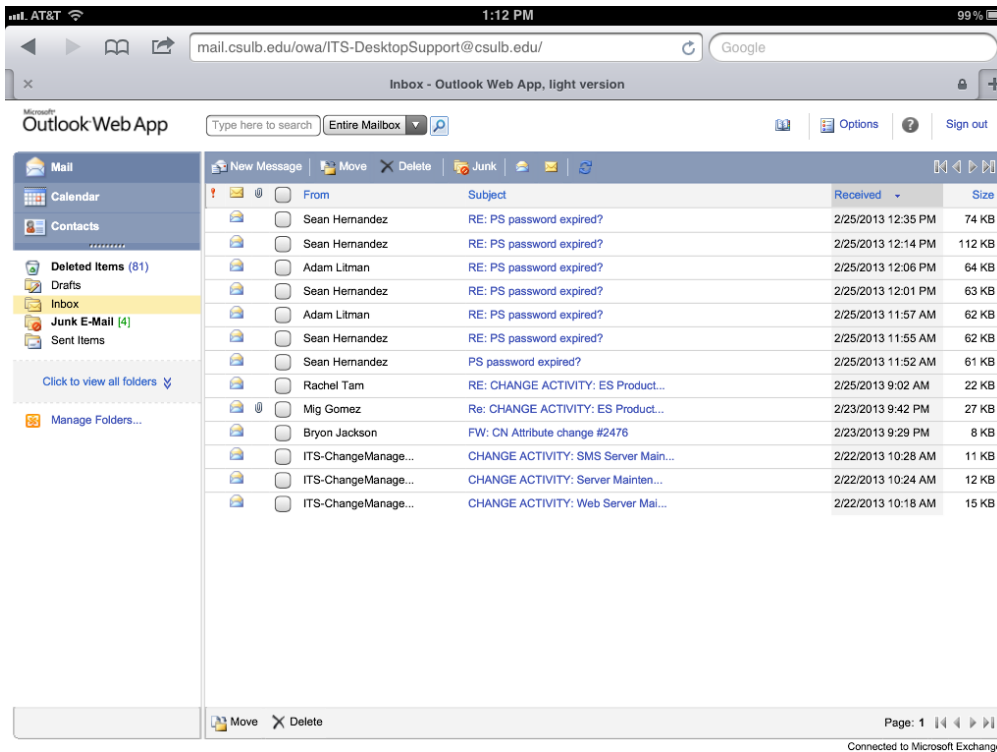


Figure 3: Shared Mailbox access