

SharePoint Online

Description

Microsoft SharePoint Online is a web-based information sharing tool. It is the recommended solution for individuals and departments that wish to securely store, organize, and share information. Site owners manage their SharePoint site and have the ability to create and delete lists and libraries, grant other users permissions, activate site features, create new sub sites, and much more. Documents in SharePoint may also be shared with non-CSULB individuals. The default SharePoint site storage quota is 10 GB and can be increased upon request.

Related Articles

- [SharePoint Online Frequently Asked Questions \(FAQs\)](#)
- [SharePoint Online Roles and Responsibilities](#)
- [SharePoint Online Service Overview](#)