

iPhone Email Setup

Description: Identifies the steps to setup your iPhone to synchronize mail, calendar and contacts with CSULB Office 365 service

Refer to this updated article for setting up CSULB email on an Apple device: [Office 365 Email Setup on Apple Devices \(iPhone, iPod, iPad\)](#)

Uninstall Instructions (If Applicable)

If you are attempting to remove an already existing Exchange email account from your iPad (only one exchange account can be configured per iPad), you'll first need to delete it by performing the following.

1. Click the "Settings" Button on the Home screen
2. Select the "Mail, Contacts, and Calendars" option
3. Select your Exchange Account
4. Press the red "Delete Account" button at the bottom of the screen

This will remove your Exchange email account from your iPad, and you will be able to connect to a new Exchange email account.

Password Setup

If you have not already activated your BeachID password, please do so first (<https://beachid.csulb.edu/>). Also, be aware that whenever you update your BeachID password, you will have to update your password on your mobile device as well.